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Email: admin@st-andrews-laverstock.wilts.sch.uk

Website: www.st-andrews-laverstock.wilts.sch.uk

Headteacher

Mrs K Walker BEd NPQH

Deputy Head

Miss A Hodgson BAEd



July 2020

Dear Parents

MENU PLANNER FOR TERM 1

Please find attached the menu planner for Term 1. We are keen that as many children as possible take school lunches. If your child is not keen on the meal being offered, Mrs Carpenter is happy to provide a jacket potato, **as long as this has been ordered in advance**. Please indicate this on your order form.

Ordering your child's lunch

We would appreciate it if **all** parents could order lunches in advance as we run a very tight catering budget. You can either complete and return the attached form (*by email to admin@st-andrews-laverstock.wilts.sch.uk*), **or** if you wish to order a hot lunch every day, just send an email including your child's name and class confirming your order.

Paying for your child's lunch

All Years R, 1 and 2 children receive a free hot lunch. For those in Years 3 – 6 not eligible for Free School Meals, we ask that all lunches are **paid for in advance** please (£2.30 per day). The simplest way to pay is online (www.st-andrews-laverstock.wilts.sch.uk - **About Us – Online Payments**). If you need an access code or have any problems, please contact the School Office. Once logged on, you can track meals taken and top up your balance at any time. If you are unable to pay online, then please send a cheque into school.

Children currently in Year 2

For those currently in Year 2 who will be going to paid meals in Year 3 from September, you will be able to pay for your child's meals online after the end of the summer term (with effect from Friday 24 July).

Money owing

Any parents currently owing money for school dinners will be sent individual reminders at the end of the summer term. Please can any monies owing be settled on SIMS Pay over the summer holiday otherwise we will not be able to provide meals to your child(ren) in September. If any Year 6 parent finishes the term in credit then the money you are owed will be refunded to your credit card from SIMS Pay.

Allergies

We provide information about allergenic ingredients used in our catering, in line with regulations for schools. A key is provided on the back of the menu sheet. If you have any questions, please speak to Mrs Carpenter in the School Kitchen. More information is also available at www.food.gov.uk/allergy.

Parents to Lunch Events

Unfortunately, due to the social distancing restrictions, we are not able to offer our Parents to Lunch events for the foreseeable future. Please be assured that we will start these again as soon as it is safe to do so.

Sincerely

Mrs Karen Walker

Headteacher