



Schools Covid 19 Risk Assessment – December 2021



Name of School	St. Andrew's Primary School
Name of Headteacher	Karen Walker
Assessment completed by	Karen Walker / CoG
Assessment date	1.12.21

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions.

This will be kept under review regularly and updated accordingly.

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<u>RISK ASSESSMENT FOR CHRISTMAS FESTIVE EVENTS</u>		
1. Maintaining Social distancing and reducing contact – entrance and exit routes		
<p>Numbers of parents and children at entrances and exits impede social distancing.</p> <p>Pupil numbers and room sizes impede the means to reduce contact / social distancing</p>	<ul style="list-style-type: none"> • Instructions for parents/carers on social distancing rules on site. • Reduce number of people on site • Use of different entrances/exits for different groups. • Only two parent/carer to attend. • Staff on duty to supervise. • Signage. 	<p>Parents are expected to deliver their child to the supervising adults in named classroom.</p> <p>Parents are requested to complete a LFT on child and attending adults before attending evening concert.</p> <p>Parents are requested to wear face coverings on entry into and movement around the school building and remove after seated.</p> <p>Parents will enter through Reception doorway and exit by door next to staff room.</p> <p>All visitors to use hand gel on entry and exit</p> <p>Only one parent to pick up child / children from classroom at end of concert</p> <p>Parents must adhere to the social distancing measures at all times.</p>

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<ul style="list-style-type: none"> Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves. All children to face forward with pupils sat side by side. Allocate named staff to each group of children. Staff to supervise and enforce measures. Ventilation improved where practicable by having windows/door open. 	<p>Concerts to take place in hall with distancing in line with the Music RA from UK Association for Music Education – Music Mark</p> <p>All children to face forward and year groups kept together in groups where possible</p> <p>Windows to be opened in hall</p> <p>If temperature drops outside doors windows can be closed to allow the temperature of the room to be comfortable, however, some windows will be left open and air monitored by Co2 monitor.</p>
2. Hygiene and Cleaning Guidance on cleaning non-healthcare settings		
<p>Cleaning enhanced cleaning regime.</p> <p>Insufficient handwashing and hygiene facilities increase the risk of transmission.</p>	<ul style="list-style-type: none"> Agree cleaning requirements before and after concerts and additional hours for this. Hand gel dispenser outside of all classrooms and around school to complement handwashing facilities Parents to use hand sanitiser on entry into school building Children to handwash on entry to school, before concert. 	<p>Cleaner responsible for wiping door handles, door plates and exit buttons regularly before and after concert and re clean toilets.</p> <p>All chairs to be wiped down with disinfectant before and after concert.</p> <p>PPE to be worn for First Aid – all First Aiders to have information and instruction</p>
3. Health and Wellbeing		
<p>Staffing levels (insufficient) cause supervision, ratio and safeguarding issues.</p>	<ul style="list-style-type: none"> Carry out an audit of all staff availability and review it regularly. Introduce a process for staff to inform you if their health situation changes. 	<p>Audit of staff before opening completed</p> <p>Any staff whose situation changes to telephone HT to discuss</p> <p>Management of staffing to be actioned by HT</p>

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	<ul style="list-style-type: none"> If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios. 	
4. Other – specific to concert events		
Mixed groups for singing Band performance Dressing & Make up	Consider aerosol transmission	See separate Risk Assessment (Music mark) Year groups to be together as a group All singers to be facing the front – front row of audience to be 3 metres from children performing on stage All children have own instruments for band and again 3m from front row Staff to wear masks when helping dressing children and when applying make up.

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything relevant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Headteacher	Karen Walker	
Signature of Headteacher	<i>KJ Walker</i>	Date: 1.12.21
Name of Chair of Governors / Trustees	Pam Bassindale	
Signature of Chair of Governors / Trustees	<i>P Bassindale</i>	Date: 1.12.21
Date of review	Summer 2022	