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**Headteacher**  
Mrs J Fernie BEd  
**Deputy Head**  
Miss A Hodgson BAEd



July 2024

Dear Parents

## **MENU PLANNER FOR TERM 1**

Please find attached the menu planner for when we come back after the summer holidays.

### **Ordering Meals**

Parents are able to book lunches and pay for them (where applicable - £2.60 per meal) online using our Reach More Parents App. We would appreciate it if **all** parents could order lunches in advance as we run a very tight catering budget.

The help article below has been produced by Reach More Parents to help parents with online ordering.

<https://weduchelp.zendesk.com/hc/en-gb/articles/14170969874833-How-do-I-order-school-meals-for-my-child->

If you are unable to order online for any reason, please contact the office, who will be able to help you.

### **Balance Transfers**

For our Year 6 leavers, if you have money left in the Weduc Meal Order Purse you can request a balance withdrawal by selecting "Payments" and then selecting "Request a balance withdrawal for this purse", Mrs Budgell will then authorise the money to be transferred back into your account.

If you still owe money for lunches, please may we request that all outstanding balances are settled by the end of term. Thank you.

### **Parents to Lunch**

These will be made available for booking via Reach More Parents (click on the Payment globe). There are 15 spaces for each date, booked on a first-come, first-served basis (£3.50 per person.) We will send a notification from Reach More Parents when the bookings become live.

Monday 9 September	Year 5/6 parents	12.30pm
Monday 16 September	Year 4 parents	12.30pm
Monday 23 September	Year 3 parents	12.15pm
Monday 30 September	Year 2 parents	12noon

Monday 7 October	Year 1 parents	12noon
Monday 14 October	Year R parents	12noon

To help everything run smoothly:-

- To ensure as many children as possible have a parent attending, we are limiting each event to one parent per child. If you need an additional space, please email the office and we will let you know nearer the date if there are still spaces available.
- If the event is full then Reach More Parents will add your name to a waiting list.
- Please include dietary requirements when booking online.
- Please sign in at the Office when you arrive for lunch.
- Siblings will not be allowed to sit with their parents.
- Please sign out again once you have finished your lunch. Parents are not allowed in the playground at lunchtime.
- If you are not able to attend for any reason, please cancel your place and make the office aware so this can be released to someone on the waiting list.

### **Allergies**

We provide information about allergenic ingredients used in our catering in line with regulations for schools. These details are provided when you book meals online, but if you have any questions, please speak to Mrs Carpenter or visit [www.food.gov.uk/allergy](http://www.food.gov.uk/allergy).

### **New Year R Parents**

New parents may not be able to order lunches or pay for Parents for Lunch until their child joins us in September, but you will be able to do this as soon as your child is formally enrolled with us. We will therefore make bookings for Year R parents to lunch live once all of the children are on roll.

Sincerely

**Mrs J Fernie**

Headteacher