



Student Acceptable Use Policy Agreement KS2

This acceptable use agreement is intended:

- to ensure that learners will have good access to devices and online content, be responsible users and stay safe while using digital technologies for educational, personal and recreational use
- to help learners understand good online behaviours that they can use in school, but also outside school
- to protect school devices and networks from accidental or deliberate misuse that could put the security of the systems and users at risk.

This is how we stay safe when we use technology at school and at home.

- I understand that the school will monitor my use of the systems, devices and digital communications.
- I will be aware of “stranger danger”, when I am communicating on-line.
- I will not share personal information about myself or others when on-line (this could include names, addresses, email addresses, telephone numbers, age)
- I will not open emails when I am unsure of the sender or content- instead I will tell an adult.
- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I understand that the school laptops and iPads should be used for learning purposes and that I will not use them for personal reasons.
- I will not use the school technology for on-line gaming, or video viewing (e.g. YouTube), unless I have permission of a member of staff to do so.
- I will be polite and responsible when I communicate with others, I will not use strong or inappropriate language and I understand that others may have different opinions.
- I will not take or share images of anyone without their permission.
- I will not use my own personal devices in school. They will be handed in to the school office at the start of the school day.
- I will report any damage or problems involving equipment or software straight away, however it may have happened.
- I will not open any hyperlinks in emails or any attachments to emails, unless I know and trust the person who sent the email.
- I will not click on pop ups on websites which seem exciting, as I know that these may take me to inappropriate websites or install viruses etc.
- I will not copy information from school devices onto a personal device nor will I try to alter computer settings.



ST. ANDREW'S V.A. PRIMARY SCHOOL

I understand that I am responsible for my actions, both in and out of school. I should be a responsible and respectful citizen both in real life and online. I understand that if I misuse equipment in any way, I will be subject to disciplinary action.

Full name (child): **Date:** _____

Signed (child):

Full name (adult): **Date:** _____

Signed (parent):

As the parent / carer of the above pupil, I understand that the school has discussed the Acceptable Use Agreement with my son / daughter as part of whole school commitment to e-Safety both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the Internet.

I understand that my child's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's e-Safety.