

ST ANDREW'S PRIMARY SCHOOL

HEALTH & SAFETY POLICY



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HEALTH AND SAFETY POLICY

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1.0 INTRODUCTION

Health and Safety is very much at the core of the whole school management and needs to be integrated into a wide range of management processes. Effectiveness of risk control depends on careful planning, the co-operation of all those involved in managing risks, clear lines of communication and careful monitoring to ensure the control measures continue to be adequate. It is of paramount importance that all those involved have a clear idea of what these responsibilities are and what is expected of each individual.

2.0 STATEMENT OF INTENT

- 2.1 The aim of the Governing Body is to provide a safe and healthy working and learning environment for staff, pupils and visitors.
- 2.2 The Governing Body accepts that it has a responsibility to take all reasonably practicable steps to secure the health, safety and security of the pupils, staff and others that use the school premises or who participate in school- sponsored activities.
- 2.3 The Governing Body will take all reasonable steps to identify and reduce risks to a minimum. All staff and pupils must appreciate that their own safety and that of others also depends on their individual conduct and vigilance while on the school premises or while taking part in school sponsored activities.
- 2.4 The Governing Body believes that the prevention of incidents, accidents, injury or loss is essential to the efficient operation of the school and is part of the good education of its pupils.

3.0 DELEGATION OF TASKS

3.1 DUTIES OF THE GOVERNING BODY

- I. The Board of Governors are responsible for the Health and Safety of the schools employees, pupils and visitors. In partnership with the Headteacher, the Governing Body will:
- II. Take reasonable steps to make sure that the school is following the Local Education Authority's Health, Safety and Welfare Policy and procedures through regular discussion at governance meetings.
- III. Ensure staff receive adequate training to enable them to carry out their responsibilities.
- IV. Promote a sensible approach to Health and Safety, making use of competent Health and Safety advice when required.

- V. Work in close partnership with the Headteacher to support sensible Health and Safety management and to challenge as appropriate.
- VI. Periodically assess the effectiveness of this policy and ensure that any necessary revisions made are to the Full Governing Body (FGB) as well as ensuring that policy is also reviewed at least annually. A copy of the policy is signed and dated by the Headteacher and Chair of Governors) following an annual FGB review.
- VII. Ensure there is an effective Health and Safety management structure within the school and monitor and evaluate the Headteacher's performance on Health and Safety matters; ensuring an up-to-date risk assessment register is maintained by the Headteacher (scrutiny should take place at least annually).
- VIII. Bring to the attention of the LEA any Health and Safety concern which is out of their control or any Health & Safety responsibility they are unable to meet.
- IX. So far as is reasonably practicable, the Governing Body, through the Headteacher, will make arrangements for all staff, including temporary and voluntary staff, helpers and those on fixed term contracts to receive comprehensive information on:
 - (i) This Policy.
 - (ii) All other relevant Health and Safety matters
 - (iii) The instruction and training that will be given to all employees so that they may carry out their duties in a safe manner without placing themselves or others at risk.

3.2 THE DUTIES OF THE HEADTEACHER

- I. The Headteacher is required to take all necessary and appropriate action to ensure that the proper Health and Safety standards are maintained at all times.
- II. In addition to the general duties of all members of staff have (see Section 3.4), the Headteacher has the general and specific responsibilities as set out in Section 4.11 of the LA's policy statement on health, safety and welfare. These are;

- To manage the school's staff, site and activities so that the health, safety and welfare of all those involved is secured;
- To comply with LA policy and duties under the Local Management of Schools Scheme;
- To bring any Health and Safety concern outside of own control or any Health and Safety responsibility that is unable to be met, to the attention of the Governing Body and the LEA;

And specifically –

- Ensuring, at all times whether on or off site, the health, safety and welfare of staff, pupils and others using the school's premises or facilities or services or attending or taking part in School-sponsored activities and where there are gaps identified take necessary steps to mitigate risks.
- Ensuring safe working conditions of the school's premises, facilities, and assets
- Ensuring that all staff and volunteers receive an induction to Health and Safety on their first day
- Ensuring safe working practices and procedures so that all risks are controlled including those relating to emergencies, first aid and lone working
- Encouraging staff, pupils, and others to promote a safety culture within school
- Ensuring a system of risk assessment is in place to allow continuous management and prompt identification of potential hazards and, where appropriate, ensure that the Governing Body are made aware of the findings and that regular reviews of risk assessments are carried out.
- Through a Training Needs Analysis process identifying and planning the training of staff and pupils and ensure, within the financial resources available, that all members of staff and pupils who have identified training needs receive adequate and appropriate training and instruction in Health and Safety matters
- Ensuring that any defects in the premises, its plant, equipment, or facilities, which relate to or may affect the Health and Safety of staff, pupils and others are made safe in a timescale commensurate to the risk
- Ensuring that incidents are reported, collate accident and incident information for reporting and when necessary, carry out accident and incident investigations, monitor trends, both in numbers and areas at the school and ensure that procedures are revised to reduce areas of concern.
- Following internal processes for the reporting of incidents by staff, pupils, and visitors; and, where relevant, report incidents in line with statutory duties e.g. RIDDOR/HSE.
- Monitoring the standards of Health and Safety

- Monitoring the management structure, in consultation with the Governing Body
- Consulting with members of staff, including school-based Trade Union safety representatives, on Health and Safety issues.
- Where appropriate putting in place necessary arrangements for the welfare of animals and compliance with DEFRA requirements.
- Ensuring staff are assigned the responsibility to regularly check and confirm the contents of all first aid boxes and that the names and availability of qualified first aiders are shared at key points around the school.
- Ensuring staff, pupils and visitors are aware of systems in place for first aid and that first aiders are available at all times.
- Where appropriate putting in place necessary personal protective equipment through the risk assessment process, remembering that PPE should be the last option of risk reduction.
- Ensuring that arrangements are in place to obtain and share information with relevant staff and suitable individuals. This will include information and plans for children with medical needs in accordance with the Data Protection Act 2018.
- Ensuring that site security and safety is maintained and fire alarms and other infrastructure is tested and maintained and fire evacuation procedures are in place, tested, reviewed and all staff are made aware of any changes.
- Ensuring hazardous materials are used safely, appropriately stored and disposed of and that appropriate COSHH records are kept and can be accessed when necessary.
- Ensuring that arrangements are in place for the maintenance and inspection of equipment in line with manufacturer's guidelines and statutory requirements
- Ensuring that staff under their direct responsibility receive appropriate safety instruction when operating from other sites
- Ensuring that strategic plans for business continuity are delivered in the school in times of local or national emergency to reduce the impact on the ability of the school to deliver the key business of education

3.3 THE DUTIES OF SUPERVISORY STAFF

As part of their day-to-day responsibilities they will ensure that:

- Safe methods of working exist and are implemented throughout their area of responsibility in accordance with this policy
- Health and Safety regulations, rules, procedures, and codes of practice are being applied effectively whether on or off site and in all weather conditions

- Staff, pupils, and others under their jurisdiction are instructed in safe working practices in accordance with the appropriate risk assessments
- New employees working within their area are given instruction in safe working practices and are briefed in accordance with this policy
 - Risk assessments are conducted and recorded in their area of responsibility as required by the Headteachers or as necessary
 - Regular safety inspections are made and recorded of their area of responsibility as required by the Headteachers or as necessary
 - Positive, corrective action is taken where necessary to ensure the Health and Safety of all staff, pupils and others and statutory checks are made and recorded
 - Appropriate protective clothing and equipment, first aid and fire appliances are provided and readily available in the department in which they work
 - The relevant person responsible for COSHH risk assessments is advised of hazardous and highly flammable substances in the department in which they work. These items are correctly stored and labelled, the required PPE is worn, and exposure is minimised and controlled, in accordance with the product COSHH risk assessment
 - They monitor the standard of health, safety and welfare throughout the department in which they work and encourage staff, pupils, and others to achieve the highest possible standards of health, safety and well-being.
 - All Health and Safety information is communicated to the relevant persons
 - They report any Health and Safety concerns to the Headteachers
 - Supporting the Headteacher to put in place strategic plans in times of local and national emergency to ensure business continuity at the school

3.4 THE DUTIES OF ALL MEMBERS OF STAFF & VOLUNTEERS

- 3.4.1 All staff are expected to familiarise themselves with the Health and Safety aspects of their work.
- 3.4.2 All staff have a responsibility to:
- Take reasonable care of their own Health and Safety and any other persons who may be affected by their acts or omissions at work.
 - Follow agreed working practices and safety procedures.
 - Report any accident, near miss, incidents of violence including verbal abuse or any hazard to the Headteacher.
 - Ensure Health and Safety equipment is not misused or interfered with and is maintained.

- Report any Health and Safety concern to the Headteacher and follow up if necessary action is not taken within a reasonable timescale.
- Not use equipment for which training is required unless training in the safe use of equipment has been provided
- Undertake training and maintain a level of competence and understanding of procedures
- Ensure that children are handed over safely at the beginning and end of day and at collection points
- Be aware of and act on information about individual pupils or special circumstances e.g. school visits
- Keeping up to date next of kin and other contact details for use to maintain safety
- Set a safe and positive example to others
- Adhere to strategic plans in times of local and national emergency to ensure business continuity at the school.

3.5 PARTICULAR RESPONSIBILITIES OF CLASS TEACHERS

- a. The safety of pupils in classrooms is the responsibility of the class teacher. If for any reason this responsibility cannot be accepted, it must be discussed with the Headteacher before any activities take place.
- b. A class teacher is expected to:
 - Know the emergency procedures in respect of fire and first-aid and the special safety measures to be adopted in his/her own teaching areas and to ensure that they are applied
 - Exercise effective supervision of pupils and ensure that they know of the general emergency procedures in respect of fire and first-aid and the special safety measures of the teaching area
 - Give clear instructions and warnings as often as necessary (notices, posters and hand-outs are not enough)
 - Ensure that pupils' coats, bags, cases etc. are safely stowed away
 - Integrate all relevant aspects of safety into the teaching process and, if necessary, give special lessons on safety
 - Follow safe working procedures personally
 - Speak to the Headteacher regarding the need for protective clothing, guards, special working procedures etc. where necessary
 - Be aware of and follow all H&S related policies which relate to activities they supervise or undertake whether on or off site or on visits and in all whether conditions

- Be aware of any specific issues of individual children e.g. Health Care Plans, Allergies, PEEPS etc

N.B. These rules apply to trainee teachers who must be made aware of their responsibilities by both the Initial Teacher Trainee Co-Ordinator (or equivalent) and their mentor.

3.6 THE DUTIES OF SCHOOL MAINTENANCE STAFF

School maintenance staff are expected to:

- Ensure the relevant training has been received for a task before undertaking it
- Bring to the attention of the Headteacher any Health and Safety concerns that they encounter in their role as Site Manager/ Maintenance Team member.
- Ensure all Health and Safety checks are completed on time and recorded
- Ensure the security of the site at all times
- Ensure that all fire systems are operational and all checks have been recorded
- Ensure risk assessments are completed for all relevant tasks and control measures implemented and followed
- All plant, machinery, and equipment in the department in which they work is adequately guarded, in safe working order and restricted to authorised persons only. Ensure PPE is worn where highlighted on risk assessment and any requirements regarding the use COSHH regulated products is followed
- Devise a work schedule that reduces the risk to other staff members, pupils and visitors and share this with the Headteacher

3.7 ADMINISTRATIVE STAFF

a. In addition to the duties of all staff members, members of the Administration team are required to:

- Ensure that they protect the pupils, staff and premises at a school by being confident as to a visitor's identity before granting them entry to the school
- Ensure that data relating to accidents and near misses at the school for pupils, staff, contracts and visitors is collated on a regular basis (at least termly) and is provided to the person responsible for Health and Safety at the school

- Bring this policy and any other relevant Health and Safety information to the attention of hirers, contractors or any other visitors to the school prior to them commencing work or activities on site
- Ensure that all required information and medication is brought out of the school in times of emergency evacuation

3.8 HIRERS, CONTRACTORS AND OTHERS

- a. Policies, procedures, and further information can be found in the Health and Safety Management File in the School offices. This policy and any other relevant information will be brought to the attention of hirers, contractors, and others at each visit by the office staff.
- b. The Headteachers will put in place arrangements to ensure that hirers, contractors, and others who use the school premises conduct themselves and carry out their operations in such a manner that all statutory and advisory safety requirements are met at all times.
- c. When the premises are used for purposes not under the direction of the Headteachers, then the principal persons in charge of the activities for which the premises are in use will be expected to maintain the safe practices as indicated in section 3 of this document.
- d. When the premises or facilities are being used out of normal school hours for a school-sponsored activity then, for the purposes of this policy, the organiser of that activity, even if an employee, will be treated as a hirer and will comply with the requirements of this section.
- e. When the premises are hired to persons outside the employ of the school it will be a condition of all hirers, contractors and others using the school premises or facilities that they are familiar with this policy, that they comply with all safety directives of the school and that they will not, without the prior consent of the Headteacher:
 - Introduce equipment for use on the school premises.
 - Alter fixed installations
 - Remove fire and safety notices or equipment
 - Take any action that may create hazards for persons using the premises or the staff or pupils of the Trust
- f. All contractors who work on the school premises are required to ensure safe working practices by their own employees under the provision of the **Health and Safety at Work Act 1974** and must pay due regard to the safety of all persons using the premises.

- g. In instances where the contractor creates hazardous conditions and refuses to eliminate them or to act to make them safe, the Headteacher will take such actions as are necessary to prevent persons in his or her care from risk or injury. This may include requiring the contractor to stop work or leave the site.
- h. Each school will draw the attention of all users of the School premises (including hirers and contractors) to Section 8 of the **Health and Safety at Work Act 1974**, which states that no person shall intentionally or recklessly interfere with or misuse anything which is provided in the interests of health, safety, or welfare.

4.0 ARRANGEMENTS

4.1 SIGNIFICANT AND CRITICAL INCIDENTS

- a. The School may need to respond to an incident in which life is threatened or lost. Though the exact response will vary according to circumstances a Business Continuity plan is in place-to inform those involved in dealing with such an incident.
- b. Every situation will vary according to the circumstance but the principles outlined within this plan should be used according to the trauma being handled.

4.2 RISK ASSESSMENTS

- I. The Headteacher is responsible for carrying out appropriate risk assessments and putting into place control measures to reduce risk to an acceptable level.
- II. A record of all risk assessments will be kept and maintained by the Headteacher
- III. Risk assessments will be reviewed by the Headteacher if conditions change
- IV. Any significant residual risk remaining after the implementation of control measures will be recorded within this policy and notified to the Governing Board.
- V. Areas for risk assessment will include but not limited to:
 - Teaching Rooms
 - Common Areas
 - Toilets and washrooms
 - Offices and General rooms
 - Kitchens
 - Playgrounds
- VI. The Governing Body and the Headteacher will ensure that any written procedures (method statements) required by the risk assessments, are produced and maintained to provide detailed and current information

about the specific Health and Safety arrangements in place to deal with particular risks and situations. These procedures will give instructions as to how staff should carry out duties or activities and will clearly state who is responsible for doing what and in what circumstances (normal and abnormal). All staff will be informed about these procedures.

4.3 STAFF CONSULTATIVE ARRANGEMENTS

- I. The Governing Body, through the Headteacher, will make arrangements for the full and proper consultation with employees responsible for Health and Safety matters. The nominated safety representatives of each accredited union or staff association will be offered a role in these consultations.

4.4 EMERGENCY PLANS

- a. Policies, procedures, and further information can be found in the Health and Safety Management File in the School Office.
- b. A specific Fire Manual contains all information relevant to Fire, including:
 - Fire Evacuation Plans
 - Tri-annual Risk Assessment
 - Annual Fire Risk Assessment
 - Personal Evacuation Plans
 - Evidence of Fire Drills, time taken, any issues encountered
- c. These procedures will indicate the actions to be taken in the event of a major incident so that everything possible is done to:
 - Save life
 - Prevent injury
 - Minimise loss
- d. Staff and pupils will regularly rehearse the procedures. Confirmation of such rehearsals will form part of the regular Health and Safety report which is shared with the Governing Body
- e. The Headteacher is responsible for certifying that procedures for ensuring that safety precautions are properly managed will be discussed, formulated and effectively disseminated to all staff
- f. Staff will receive fire safety training to ensure they understand the procedure for fire drills and for key staff, the use of fire extinguishers.
- g. The evacuation of visitors and contractors will be the responsibility of the person they are visiting or working for.

- h. Firefighting equipment will be checked on an annual basis by an approved contractor. Such equipment will also form part of weekly/monthly internal trust Health and Safety checks.
- i. Fire alarms will be tested weekly from different fire call points around the school, and records will be maintained and held in the School Health and Safety Management file. Where a school has a live kitchen that cooks on site using gas appliance, the call point is to be tested weekly alongside the fire call points which are subject to rotational testing.
- j. Emergency lighting will be tested on a monthly basis by site staff and annually by an external contractor (3-hour shutdown process) and records will be maintained.

4.5 SOURCES OF ADVICE AND TECHNICAL ASSISTANCE

- I. Whenever required, the Governing Body, Headteacher and other staff are to seek advice from the LA, the Council's corporate occupational Health and Safety service or other competent persons to ensure that the most current and relevant information is used in carrying out this policy.
- II. The school will use the LA Health and Safety service in the roll of competent advisor. Contact details:
Email: schoolshealthandsafety@wiltshire.gov.uk
Tel: 01225 713185

4.6 FIRST AID

- I. A risk assessment must be completed by the school to ensure that the arrangements for first aid provision will be adequate to cope with all foreseeable major incidents.
- II. Headteachers will ensure that the required number of qualified first aiders as calculated as part of the risk assessment for First Aid are available, both on site and off site activity.
- III. Supplies of First Aid materials are stored in the first aid room. This location will be made known to all staff. The materials will be regularly checked against an inventory and replenished if necessary.
- IV. Adequate and appropriate First Aid provision will form part of the arrangements for all out-of-school activities.
- V. A record will be made and kept in accordance with the policy on holding such information; of each occasion any member of staff; pupil

or other person receives first aid treatment either on the school premises or as part of a school-related activity.

4.7 LEGIONELLA MANAGEMENT

- a. The following steps outline the Governing Body's commitment to the effective management of the risks associated with legionella and in so doing demonstrates compliance with the law. The Governing Body, as an employer is responsible (Duty Holder) for assessing the risk and undertaking precautionary measures to reduce the risks of exposure to legionella.
- b. The Headteacher will act as the Appointed Responsible Person on behalf of the Governing Body and will ensure legal compliance by undertaking the following:
 - Identifying and assessing sources of risk relating to Legionella from class activities and water systems on premises
 - Creating a Scheme of Works (Management plan) to manage such risks using the information contained in the latest Legionella Risk Assessment.
 - Ensuring day to day adherence to the Scheme of Works to ensure safe working conditions
 - Keep and maintain the correct up-to-date records of risks and control measures implemented
 - Undertake any other duties in respect of legionella management that are deemed necessary.
 - **Ensure that, in the event of a positive test result for legionella bacteria, all aerosols are immediately isolated and prevented from being used, the Water Hygiene contractor is contracted and the necessary corrective treatment takes place at the earliest opportunity.**
- c. In order to achieve the above the Responsible Person will engage the services of a person /organisation competent in all aspect of legionella management and in order to identify such persons/organisation will consider consulting the **Legionella Control Association**.
- d. In order to determine the level of risk and the counter measures required, the following testing programme will be implemented as a minimum, intervals may change according to the latest risk assessment for the school:
 - A Risk Assessment carried out by a competent person to identify any hazards – as a maximum of every 2 years or following any significant alteration/work to water services.
 - Weekly flushing of little used outlets.
 - Monthly recording of hot and cold temperatures at sentinel taps and a random selection of taps.

- Annual Water sampling.
 - Quarterly - dismantle, clean and descale showerheads and tap heads.
 - Annual tank inspection and disinfection.
- e. The Duty Holder must ensure records are kept in relation to all aspects of Legionella Management and there are held for a period of at least 5 years.

4.8 INCIDENCE AND ADVERSE REPORTING

- a. All adverse events, including near misses, must be reported (no matter how small) using the incident reporting system and communicated to staff on each site by the Headteacher.
- b. The recording and reporting of incidents are important because they can enable the school and employees:
- To meet their statutory duties in compliance with the Health & Safety at Work Act and Regulations, the Reporting of Injuries, Diseases, and Dangerous Occurrences Regulations (RIDDOR) and Social Security Regulations.
 - To collect evidence that may later be necessary if proceedings are brought against the alleged assailant and to prepare reports for the Board and Governors.
 - To assist insurers should any claim for compensation be made
 - To help in reviewing policies and informing future risk assessments

 - Any incidents of violence or aggression to staff shall be reported in accordance with Wiltshire Council guidelines and policies held by the Headteacher.

 - Any member of staff encountering what, in their opinion, is an incident of violence or aggression shall at the earliest opportunity discuss the incident with the Headteacher to determine the appropriate course of action.

4.9 USE OF SCHOOL EQUIPMENT AND FACILITIES OUTSIDE OF NORMAL SCHOOL HOUR

- I. No school equipment and facilities shall be used outside school hours unless approved by the Headteacher and/or the Governing Body.
- II. If approval is given for use of facilities or equipment, each occasion shall be risk assessed and approved if appropriate in accordance with the Lettings Policy and procedures.

4.10 LONE WORKING

- a. A lone worker is 'someone who works by themselves without close or direct supervision'.
- b. Being alone does not mean one will become involved in an incident and it is therefore permissible to work alone either in isolation or when others are present on site but not necessarily in the immediate proximity. However, when alone there may be an increased risk to the health & safety of employees when working alone and additional precautions may therefore be required.
- c. The Headteacher will ensure that a risk assessment is completed prior to any staff working alone.
- d. Staff must ensure that all arrangements for lone working and home visits are adhered to.
- e. Working at height or any potentially high-risk activities must not be undertaken when alone on site.

4.11 DISPLAY SCREEN EQUIPMENT

- a. Additional legal duties apply to the protection of DSE Users to prevent the onset of any health effects associated with working for long periods or working repetitively in a poor posture.
- b. The person responsible for the completion of risk assessments at each site must ensure that, in accordance with the trust DSE policy, a DSE Workstation self assessment is carried out by all DSE users:
 - as part of their induction process
 - when a new workstation is set up
 - when there is a change in working practices
 - if expecting a baby
 - if they work at home
 - if they raise a concern
- c. Responsibilities of staff: staff will take active and positive steps to maintain their own health, safety and welfare as well as taking the necessary steps to follow the requirements of the Display Screen Users Policy.

4.12 MONITORING AND REVIEW

- I. The Governing Body and Headteacher will review this policy statement annually and update, modify or replace it, as it considers necessary to ensure the health, safety and welfare of staff and pupils.
- II. The Governing Body will monitor Health and Safety performance, by regularly reviewing accident and incident information.

- III. A Health and Safety “walk round” check will be made each main term by a nominated competent person from the Governing Board.

4.13 SPECIFIC ADVICE AND GUIDANCE

- I. The advice and guidance, which makes up the remainder of the school policy, is contained in the Wiltshire County Council School Health and Safety Manual provided by the LA and is accessible online. This school adopts all of the guidance within the Manual as applicable within the school and to all staff. The manual can be found by navigating on line to <https://rightchoice.wiltshire.gov.uk/> and searching Health and Safety using the Resources tab. A copy can be obtained from the Headteacher.
- II. This school adopts all of the guidance within the Manual as applicable within the school and to all staff. The following list represents topics covered by the Manual which the school will follow as applicable.
- **Storage and administrations of medicines**
 - **Provision of First Aid**
 - **Fire and other emergency evacuations**
 - **Organising outdoor education activities.**
 - **Unexpected loss of utilities**
 - **Site security**
 - **Reporting of accidents, incidents, hazards and near misses.**
 - **Use of dangerous tools, equipment, machinery**
 - **Use of exposure to any hazardous substances or materials**
 - **Maintenance of dangerous equipment and electrical equipment**
 - **Access to any height liable to cause injury**
 - **Lone working**
 - **Use of contractors**
 - **Safety inspections**

- **School managed projects**
- **Stress and employee well-being**
- **Swimming**
- **Violence to staff**
- **Public performances**
- **Work experience for pupils/students**
- **Out of hours use of school buildings and facilities**
- **Vehicular movements on site**
- **High risk activities with the curriculum or school sponsored events**

4.14 LOCAL RULES

There are additional simple and specific ‘rules’ for staff giving instructions for the use of:

- **Personal electrical equipment:** is used at the owners own risk (it should not be used by pupils) and must comply with electrical safety standards and the ICT user statement.
- **Personal use of school equipment:** must be agreed in advance with the Headteacher.
- **Personal food preparation facilities:** must not include nuts (alcohol must not be consumed on the premises by staff – except at social functions held with the agreement of the governors of the school).
- **Use of private vehicles for work purposes.**

4.15 SAFEGUARDING & CHILD PROTECTION

St Andrew’s primary school is committed to safeguarding and promoting the welfare of

children. How St Andrew's meets its obligations in this respect is set out in the Safeguarding and Child Protection Policy.

Signed
(Headteacher)

Date

Signed
(Chair of Governors)

Date