

'Do Everything In LOVE' - 1 Corinthians 16 v14



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Headteacher

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22 May 2020

Dear Parents

Covid 19 Risk Assessment for reopening of school on 2 June 2020

Please find attached the draft Risk Assessment for returning pupils in Reception, Year 1 & 6. Currently this will remain in draft form until after I have shared and discussed it with staff. It may also be that as we proceed into the coming weeks, aspects of the Risk Assessment will need to be adapted or modified as circumstances dictate.

I am sure you will appreciate the care and thought that has gone into this and I thank the Governors also for their direction and contributions.

I do hope that the details in the Risk Assessment are comprehensive enough but I would like to emphasise a few points to ensure clarity:

- As we are having a staggered start/finish time for each of the year groups, it will mean that parents are asked to **ensure prompt arrival**. It may be that we will need to alter the times set, once we have 'worked' the system in case the allotted time slots are not long enough.
- We are in the process of trying to organise collection to minimise the number of people on site. This is proving problematic as we do not want a huge queue outside or inside the school. At the start of the day parents will be met by a member of staff where their child will be collected from them and taken to their classroom.
- At the end of the day Reception children can be collected (2.50 pm) from their normal door or the reception gate (for those Reception children being taught in Class 1). The parents collecting a Year 1 child (2.50pm) can come onto the playground as usual, maintaining the 2m rule and the children will be sent to you. Provided parents leave swiftly through the front exit gate, Key Worker and Year 6 parents can do the same (for 3.00pm pick up). Once we have been through this process we will be able to iron out any problems, either by altering pick up times or having a different approach, please bear with us!
- In order to limit the number of people on site and to ensure social distancing is observed we aim to have a queued system from the entry gate to the exit gate (with markings for 2m) so that we can have a freely flowing queue. One parent can enter and drop off their child to supervising adults and continue on to the front gate where they will exit.

We know that God loves us; We show it by being loving, honest and respectful.

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- The social distancing of 2m will be adhered to as much as we possibly can (except for hearing children read) and all staff will try to ensure that the children maintain safe distances. However, with very young children as I am sure you will appreciate, this will be quite difficult and I have instructed staff that the most important aspect of all of this is that we need to bear in mind is our children's wellbeing and we are not going to sacrifice this by being overly strict and sticking to the rules rigidly. If the situation demands a relaxation of the rules then we will of course take the most sensible course of action e.g. if a small child needs their hand holding because they are upset about something then so be it, but we will of course ensure hygiene measures are reinforced.
- Due to there being strict procedures that have to be put in place if a child falls sick in school, I would ask that if your child is showing ANY symptoms of illness (not just Covid19 symptoms) that you **do not** send them into school.

I appreciate that all of this information is a lot to process, but we felt we need to be as transparent as we can so parents are able to make an informed decision about their child's return to school.

For those children who are not returning to school and for the children in Years 2, 3, 4 & 5 there will still be work to support home schooling on our website. The planning for the children in school will be placed on the website for all to use. Year 5 for example can use the planning for Year 6 or from the key worker group (aimed at Year. 4), Year. 3 can use the key worker planning and Year 2 can use the Year 1 planning (focusing on the higher ability criteria).

I will update parents regularly over the coming weeks as we work through all of the new procedures. Please get in touch with me if you have any further questions or would like to discuss any of these issues as I am happy to take queries over the telephone or by e mail to head@st-andrews-laverstock.wilts.sch.uk

Yours sincerely

Karen Walker

Headteacher